

Ontario Senior Games Association
Annual General Meeting
October 16-18, 2016
Delta Toronto East
Scarborough, ON

Board Members:

Gail Prior (President), Bob Tremblay (Vice-President), Sandie Clode (Secretary), Denis Ringuette (Treasurer), Peter Hensel (Past President), Angeline Richards (Board Member), Robert Peladeau (Board Member), Grant Lynch (Board Member), Ronnie Brown (CSGA Rep), Geoff Johnson (Program Manager), Stan Fleet (Event Coordinator)

District Members:

Nickie Sloan (2A), Rae Kingsbury (2A), Mieke Mahood (5), Gary Churchill (5), Marlene Neal (8), Bruce Kirkton (8), Jim Murphy (9), Sheran Barker (10), Leith Lake (10), Andy Tesluk (12), Lloyd Balsdon (14), Rolande Jones (14), Daria Thompson (16), Joanne Palmer (16), Dale Greenlaw (16), Tom Wetzell (16), Marilyn Pearce (16), Roger Wallis (17), George Sheppardley (19), Mae DeJongh (19), Shashi Taxali (20), Denise Bourgon (20), Petra Halk (21), Tina Braam (21), Charlie Cruickshank (22), Aubrey Smith (22), John Paterson (27), Tom Dudgeon (28), John Blake (28), Anne Mills (28), Diane De Groot (29), Barry Fay (30), Mitch Lupa (30), Jules Santarossa (32), Lynn Santarossa (32), Carol Malewicz (32), Don Hector (33A), Sue Williams (33A)

Material Distributed:

Sent to delegates
BDO Dunwoody Financial Review Engagement Report – March 31, 2015
Draft 2015 AGM Minutes
Nomination form
Hotel Information

AGM/Conference Schedule & OSGA Annual General Meeting Business Agenda
President Report
Vice President Report
Treasurer Report
OSGA/CSGA Report
Technical Report
Rules Committee Report
AGM Report
Staff Reports
Cobourg Presentation for 2017 55+ Winter Games

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1.	Welcome and Opening Remarks
	Angie Richard welcomed everyone
2.	Approval of the Annual General Meeting Minutes 2014
	Motion: by Marlene Neal (8) seconded by Ellen Paterson (27) to accept the minutes of the 2015 AGM. CARRIED Correction: Ellen Paterson, Board member, was in attendance.
3.	Overview of 2015-16 - Gail Prior and Geoff Johnson
	<p>Gail Prior talked about OSGA being incorporated for 20 years but active for 30 years. That makes the first participants 75-85 years old. That is quite a change. The onus of OSGA is to provide activities to keep the 55+ active socially, physically and mentally. There have been changes over the years and we are now dealing with a different demographic.</p> <p>President's Report submitted by Gail Prior October 17, 2016 At this time, I would like to welcome all of you who have taken the time to attend this Annual General Meeting and Conference. It shows your commitment to and belief in the OSGA as well as your interest in continuing to improve both your District and the association as a whole. Without the many hours that each of you and your District volunteers put forth, the OSGA would not be able to fulfil its mission.</p> <p>Since we last meet in October 2015, the OSGA Board of Directors and the staff have been very busy on many fronts. I would like to take this time to review some of the areas even though Districts have previously received updates.</p> <ul style="list-style-type: none"> • The OSGA has completed its first year working with the Ministry of Tourism, Culture and Sport. It has been a very positive relationship with many learning curves for both parties. The Board of Directors look forward to being part of the Games Program and to a long and successful relationship. <p>Throughout the year there has been many activities going on and I am just going to highlight a few of them as other Board Members will be providing more details on these and other activities in their reports.</p> <ul style="list-style-type: none"> • The OSGA Board has spent this year working with the districts to help improve the "grassroots" of the association. The Program Manager, as outlined in his report, has been connecting with many of the districts to provide support as they work through reorganizing or renew their districts at the local level. • As volunteer's age and demographics change, some Districts have become inactive or less active. The staff has spent a great deal of time working with these Districts or communities to help re-establish their Districts. This will be a major emphasis throughout 2016-2017. • The OSGA's commitment to providing other opportunities for its members to participate continued with several Open/Invitational Events being held with more events planned for this year. • The Ontario 55+ Summer Games hosted by Midland proved to be very successful with nearly all districts represented. • Ontario was also very well represented at the Canada 55+ Games hosted by Brampton. • A media campaign with AM Zoomer Radio/Classical FM and its partners provided successful promotion and awareness of District programs. It continues this fall as well. • With regard to communication and technology, there are several on-going issues that are being resolved. This involves upgrading the website and membership database due to unforeseen difficulties with the former host. The Technology committee is currently working on acquiring a new host for both programs and will keep districts updated. <p>In closing, I want to thank all the volunteers, at the local District level and at the Board level, for their effort, commitment and enthusiasm. It is a pleasure to meet and work with all of you. We have a common goal; keeping the 55+ generation</p>

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active and healthy by providing opportunities to connect with others who have common recreational interests. Without volunteers the OSGA could not exist. Thanks to all of you.

I look forward to the next year, as we work together to make this association continue to prosper and reach out to the 55+ adults in Ontario.

Discussion:
None

Gail Prior thanked Geoff Johnson and Stan Fleet for all their work during the difficult transition and thanked the committee for their dedication and hard work to move OSGA forward.

4. **Treasurer's Report – Denis Ringuette**

Denis R. thanked Ellen Paterson for all her work assisting him with the Treasurer's responsibilities. Ellen Paterson presented the details.

Treasurer's Report submitted by Denis Ringuette October 17, 2016

We ended the fiscal year 2015/16 with a surplus of \$48,441. This fiscal year OSGA received funding from MTCS for \$110,000. Gail with the help from staff wrote this proposal and secured an increase of \$35,000 over the previous years. Great Job.

Our membership was down this year by 1600 members. This was anticipated due to it being a regional year and not a Provincial year. This however lowers our affiliation fees.

Our annual conference was held in Ottawa and because of the distance not as many members attended therefore the revenue was not as high as the previous years. The costs were up because of the distance to travel, hotel costs, etc.

An "Ontario Student Experience Grant" was also obtained and we had a student helping us out during the summer months.

OSGA was in the first full year of a Trillium Grant. One of our staff (Stan Fleet) was paid from this grant along with his expenses. This grant also paid \$5,000 to each region that held regional games. Regional Games were also given \$300.00 from Mass Insurance one of our sponsors.

Professional fees include the BDO audit and also ADP. ADP is an organization that does our payroll for staff which includes preparing twice a month payroll, TD4s, sending CPP, EI, and Income Tax deductions to the Government.

Due to the fact the provincial money was not received until later we did not do as much promotion as in previous years. We did not do a provincial OSGA magazine.

Rent is down because in the previous years other items were included such as parking and admin fees. We moved last year to a new office in July in an industrial area of Mississauga where parking is free. The staff worked from their homes from April to July.

Supplies are up because of our move as we had to purchase additional items for the new office.

Travel is down because board made a decision to have only the board members that are from the region attend the regional meetings hosted by OSGA. The president, vice president and staff go to represent OSGA at these meetings. We are also trying GoToMeeting for 1 meeting a year to help keep costs down.

Enclosed you will find the Review Engagement Report which was conducted by BDO Canada LLP. BDO filed the Corporate Tax return on our behalf.

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Motion: by Robert Peladeau (5), seconded by Angie Richard (14) to approve Treasurer's Report as presented. CARRIED

Motion: by Marlene Neal (8), seconded by Ronnie Brown (5) to approve Financial Review Engagement dated March 31, 2015. CARRIED

Motion: by Robert Peladeau (5), seconded by Charlie Cruikshank (22) to get three quotes for selecting review accountants for 2016-2017. CARRIED

Discussion:

Tom Wetzel (16) asked if affiliation fees will go up for 2016-17. Gail Prior noted that the OSGA Board of Directors will be looking a fee structure at the next board meeting.

5 Rules Committee Report – Peter Hensel

Peter Hensel introduced the Rules Committee members and outlined the procedure now being followed to implement Rules and Format changes. He noted that all proposed changes have been discussed at each Regional Games Meeting this year. He indicated for changes a suggestion is also needed to improve the event.

He reviewed the procedure:

- Submit a change through the District Coordinator to the Rules Committee
- Rules Committee will research on the topic
- Rules Committee will make a recommendation to the Board
- If passed it becomes effective immediately making it a far more efficient way than before

Peter Hensel then presented the changes in rules and format for 2015-16:

EVENT	CHANGE	FURTHER ACTION
Events review from AGM 2015		
Prediction Run	Men, Women 5K (5000 m) added to walk	
Billiards: 8-BALL, 9-Ball, Snooker	Added to summer Host to choose divisions according to available venue	
Swimming	New format added - Prediction	Sprint division to be removed (lack of interest)
Women's Hockey	Division added to Hockey (Winter)	
Slo-pitch	Added recreational & competitive divisions	Further research on ball for competitive
Alpine Skiing		Investigate slope requirements required by hosts
Table Tennis	Add singles divisions	Review effect on caps

Suggestions Reviewed by Committee

Golf	Use hidden hole for Callaway Remove " In Callaway, ties will be decided by lowest handicap "	Investigate how ties can be broken
Bowling	Leave setting of average for non-league	

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	bowlers to District for District events only	
Carpet Bowling etc.	Participants to wear proper footwear i.e. closed toe, flat shoes like running shoes or appropriate to event in all events	
Volleyball		Review removal of 65+ Men and Women divisions, keep 65+ Mixed Review statistics to assess viability
Hockey, Volleyball, Slo-Pitch, Curling, Bowling		Defer the following for further discussion: "Add section to eligibility that requires Districts to have a designated % of team members be from that District "
Round Robin events	Include more generous time limits for playoff	
Bid Euchre		Proposed change to points earned rather than games won. Explain rationale for scoring at AGM.
Age Category Change		Change proposed 55-63, 64-70+ Defer for further study

Discussion:

Andy Tesluk (12) talked about early stages 55+ 65+ etc. and suggested looking at changes in the lower divisions due to the differences in abilities.

Peter Hensel noted that the board has to look at the broad picture for Ontario. Scheduling, availability of venues become a problem as well as the caps set by the Ministry.

Denise Bourgon (20) noted that her district has a hockey team that has participated for years but the older teams no longer want to compete due to difference in abilities/ages.

Mitch Lupa (30) suggested a revival of the age groups to 55-62 63-70 71+. She also questioned the removal of 65+ Men and Women in Volleyball. Gail Prior noted that the committee looks at statistics across the province of participation and past provincial games. There are very few 65+ Men or Women teams playing.

Charlie Cruikshank (22) suggested looking at Slo-Pitch National uses to help with the Slo-Pitch ball issue.

Denise Bourgon (20) asked about Open Invitationals taking interest and money from the districts. Gail Prior noted many Invitationals actually get new members who continue with the districts.

It was noted that there was a conflict with the Table Tennis Invitational being held two days before the district games.

Andy Tesluk (12) asked if there could be an Invitational in Hockey to lead up to the Provincials.

Petra Halk (21) noted she only had 1 team enter their district games in hockey and asked if the Invitational can serve as a qualifier to the Provincials. Peter Hensel noted that if an event is offered in the district and only 1 team applies they qualify to go on to the Provincials since there wasn't a competition at the district level.

Roger Wallis (17) discussed Recreational and Competitive levels in events Slo-Pitch for example and asked how that fared in Midland. OSGA does not have the results yet but will review and discuss at the next meeting. Gail Prior said that all

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changes are tried for a 2 year cycle. This year was unique as Canada Games were so close and teams had to choose which one to participate in.

Mitch Lupa (30) spoke on the Slo-Pitch in Midland. Andy Tesluk (12) spoke on the Pickleball Invitational that had recreational and competitive categories whereas Midland had age groups only.

Gail Prior noted we are for the “average” player not the elite. In the Provincials there is still a concern with scheduling, venues and host availability.

Tom Wetzel (16) suggested running Invitational Events away from District Games to get people involved and advertise the upcoming District Games.

Lynn Santarossa (32) asked if the committee would entertain having more than 1 team from a district. Gail Prior noted that that was tried in Midland this year

Andy Tesluk (12) said changes seem to be needed more in the active sports where age makes a difference.

Peter Hensel noted that changes now happen quicker than before and reminded people to submit any changes as outlined in the policy and they would be reviewed. He noted after the research a decision will be made. It may not be the one you want but it will be the best for across Ontario.

Peter Hensel thanked people for their attention and consideration as well as suggestions that help with this process. He reminded everyone to look at the “Big Picture” across the whole province.

6. OSGA CSGA Report – Ronnie Brown

Ronnie Brown read her letter of resignation. She has been involved with OSGA for 21 years and has held almost every position. She feels it is time to go but it was a “great trip”. She has seen lots of changes since 1995 and wished the Board well.

Tom Dudgeon (28) noted that Ronnie is not too old but hoped she would consider being a great asset to be called on when needed.

Canada 55+ Games Report submitted by Ronnie Brown October 17, 2016

Ontario was well represented at the 2016 Canada 55+ Games held on August 16-19 in Brampton. We had over 575 participants and non-participants. It was the highest number of Ontario representation ever at previous Canada 55+ Games. Ontario is the second largest group to ever attend the Canada 55+ Games.

Ontario received 233 medals with 115.5 gold and 71.5 silver and 46 bronze.

The next set of Canada 55+ Games will be held Saint John, New Brunswick in August 2018.

We would like to extend an extra large thank you to Stan Fleet, who received all the registrations. He has spent numerous hours entering registrations into the database and also answering numerous calls from participants. All his efforts have been noticed and appreciated by the committee.

Participant Summary

Participants	509	Non-Participants	67
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Events

Badminton	26	Lawn Bowling	8
Carpet Bowling	8	Pickleball	16
Contract Bridge	10	Table Tennis	21
Cribbage	10	Track and Field	11
Darts	8	Tennis	30
Duplicate Bridge	10	Scrabble	1
5 Pin Bowling	11	Slo-Pitch	84
Floor Shuffleboard	8	Prediction Swimming	5

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Golf	30	Swimming	22
Curling	20	Prediction Walking	10
Hockey – Men's	125	8 Ball Pool	9
Hockey – Women's	26		

7. Staff Reports

Program Manager Report submitted by Geoff Johnson October 17, 2016

Welcome to the 2016 OSGA 55+ AGM and Conference – below are highlights of the last year:

Districts

- District Mergers/Changes – OSGA now has 36 Districts
 - District 6 – Ottawa East and District 7 – Ottawa West were dissolved and the new District 6 – Ottawa Region was established
 - District 4 – Muskoka/Parry Sound had Muskoka move back into to re-form District 11 – Muskoka/Haliburton and to form the new District 4 – Parry Sound
 - District 10A – Kingston/Frontenac and District 10 – Hastings/Lennox/Addington/Prince Edward formally merged into new District 10 – Hastings/Lennox/Addington/Prince Edward/Frontenac
 - District 18 – Toronto/East York and District 16 – Scarborough formally merged into District 16 – Scarborough/East York/Toronto
 - District 22 – Wentworth and District 23 – Hamilton formally merged into new District 22 – Hamilton/Wentworth
- Districts With No Committees
 - District 3 – Sudbury/Nipissing
 - Provided opportunities for participants to hold Summer Games but was only able to schedule a small Pickleball event
 - District 3A – Elliot Lake
 - Recently became inactive due to the passing of long-time District Coordinator Al Rogers so a plan to rebuild will be implemented
 - District 4 – Parry Sound
 - Provided opportunities for participants to hold Summer Games but was only able to schedule Golf and 5 Pin Bowling events
 - District 6 – Ottawa Region
 - A plan is in place to rebuild a new committee through holding Open Info Sessions and then scheduling a Committee Organizing Meeting
 - District 26 – Waterloo/Wellington
 - Held a Committee Organizing Meeting in June and now have the foundation of a new committee that is currently organizing Winter Games with the hope to formalize the new committee by early 2017
- Open Information Sessions – designed to promote the OSGA 55+ program and local District to engage new volunteers and participants – the following were Districts I ran sessions in:
 - District 6, 15, 16, 17, 26, 28
- Training Modules – designed to help train District Committees on Governance, Games Operations, Finance and Marketing/Promotion – the following Districts received training:
 - District 8, 16, 27, 28
- District Support – I attended the following committee meetings to help provide guidance and support as well as act as a resource to these Districts:
 - District 6, 7, 15, 17, 20, 22, 25, 26
- Display Board Loaner Program – used for Senior's Fairs/Events/etc.
 - Districts 16, 17, 22, 25, 28
- District Summer Games 2016
 - 35 Districts held Summer Games in 2016

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- Districts using OSGA 55+ website and Constant Contact
 - Over 80% took advantage of the district page and email service to promote activities

Regions

- Regional Re-alignments – with the many changes there have been some re-alignments to the regions to now form 5 Regions (Northern, Eastern, Central, Southwestern and South Central)
 - Hubb Region and Golden Horseshoe Region were merged into the new South Central Region to now include District 15 – North York, District 16 – Scarborough/East York/Toronto, District 17 – Etobicoke, District 19 – Brampton/North Peel/Dufferin, District 20 – Mississauga, District 21 – Halton, District 22 – Hamilton/Wentworth and District 24 – Niagara Region
 - District 10 - Hastings/Lennox/Addington/Prince Edward/Frontenac is now part of the Eastern Region
 - District 25 – Brant/Haldimand/Norfolk is now part of the Southwestern Region
- Regional Games 2017
 - South Central – location TBD
 - Central – Newmarket (District 14 – York Region)
 - Southwest – Sarnia (District 33 – Lambton County)
 - Eastern – Pembroke (District 5 – Renfrew County)

Ontario 55+ Winter Games

- 2016 Ontario 55+ Summer Games in Midland
 - The office provided a significant amount of assistance to the Midland host committee through increased communications, conveners meetings, etc.
 - 35 Districts had participation in the Games
 - Total participation was approximately 1275 participants
- 2017 Ontario 55+ Winter Games in Cobourg
 - Support via email communications as required
- 2018 Ontario 55+ Summer Games
 - Mississauga was announced as the host

Event Coordinator Report submitted by Stan Fleet October 17, 2016

In 2016, the OSGA 55+, in partnership with local hosts, held 3 Open/Invitational Events. These events were made possible with support from the OSGA 55+'s Ontario Trillium Foundation Grant. In addition to OTF support, the open invitational events received support through OSGA 55+'s Mass Insurance Sponsorship

Event	Date	Location	Participants
Swimming	March 16-17, 2016	Trenton	29
Scrabble	March 19, 2016	Brampton	36
Pickleball	April 25-26, 2016	Markham	129

The OSGA 55+ will continue to hold Open/Invitational Events across the province. Planned events are listed below.

Event	Date	Location
Table Tennis	November 15-16, 2016	Mississauga
Curling	January 2017	TBA

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Swimming	March 15-16, 2017	Trenton
Billiards	March 2017	TBA
Scrabble	March/April 2017	TBA
Pickleball	April 2017	TBA
Squash	TBA	TBA

*All dates and locations are tentative and subject to change

In addition to the events above, the OSGA 55+ continues to explore the feasibility of the following events:

- Darts
- Carpet Bowling
- Floor Shuffleboard
- Card/Table Games
- Ringette
- Golf
- Hockey (Men's and Women's)
- Disc Golf

The OSGA 55+ is also looking for suggestions and hosts for Open/Invitational Events. If your district is interested in partnering for an event, or you have event ideas, contact Event Coordinator Stan Fleet at 905-232-8581 or stan@osga55plus.ca

8. 2014 AGM Report

This was the second year that bids were sent out to districts so that they could showcase their area. Four bids were received and from those the AGM committee selected Districts 6 – Ottawa East and District 7 – Ottawa West to host the AGM.

The 2015 AGM was held in Ottawa, ON and seemed to be well received. Delegates and Board members from 21 of the districts were in attendance with all regions represented as follows:

North	1, 2, 2A
Central	10, 11, 14
East	5, 6, 7, 8
Hubb	16, 19, 20
Golden Horseshoe	21, 22, 25
South West	27, 29, 30, 32, 33A

The Ramada Ottawa on the Rideau proved to be an excellent venue with a staff that was willing to set up the various rooms to suit our purposes. Any glitches were corrected ASAP. This AGM used 29 rooms in total in two wings of the hotel (26 on Sunday, 29 on Monday and 4 on Tuesday). All the rooms had been totally refurbished in a modern style.

Grant Lynch provided shuttle service for delegates travelling by train and it was greatly appreciated. The hotel provided a shuttle service to the airport. Districts 6 and 7 donated \$100 each to cover the entertainment expenses.

The Meet and Greet Hospitality Room was well attended by delegates that arrived in time. The Ramada provided the Rideau Room complementary for this purpose. This area was used for the get together. The AGM Committee provided snacks of cheese, crackers, etc. and delegates BYOB.

Registration went very smoothly. Thanks to Geoff Johnson and Stan Fleet for the preparation of delegate packages. Roger Huestis, District 7, provided a backpack for the delegates that was added to these packages plus Grant Lynch acquired several "swag" items for the packages (e.g. pins, apples, etc.).

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	<p>The Riverview meeting room served our purpose and the business meeting went quite well. The elections were held with no nominations from the floor. This allows for continuity in this year of change. Ryan Albright, Ministry of Sport, Tourism and Culture, outlined the changes that have occurred since SAO went bankrupt and the OSGA now deals directly with the Ministry. Bryan Peter, Games Manager for the 55+ Ontario Summer Games in Midland highlighted the upcoming set of games and what the GOC has done to enhance the event for the participants. He distributed a package to the delegates.</p> <p>Coffee breaks were served each morning in the Riverview Room. Breakfast was complementary but delegates had the opportunity to pre-pay for a hot breakfast. Four hot breakfasts were served on Monday and six were served on Tuesday. Lunches were buffet style each day in the Riverview Room with cold cuts were served the first day and a hot meal on the second.</p> <p>The Bob Secord banquet was held in the Riverview Room and Frieda Calcutt and John Heyden were awarded the Bob Secord Award. It was a great evening. Entertainment (Richard Hardy Group – instrumentals and vocals) was provided by Districts 6 and 7.</p> <p>Day 2 was the conference part of the AGM. The delegates were divided into 3 groups and rotated through three presentations by Pedal Easy, Communication Tools and Steps to Success – Bring and Brag. At 11:00 a.m. Mark Hatfield spoke to the entire group about a “Game Plan for Success”. His enthusiasm and humour reinforced the message to the delegates and he was very well received. After lunch, the final session of workshops was completed and the delegates were on their way.</p> <p>Evaluation sheets sent out in Constant Contact to the delegates were very favourable. Hopefully the delegates went away with a better understanding of the OSGA and its role in assisting them</p> <p style="text-align: right;"><i>2015 AGM Committee: Sandie Clode Angie Richard Grant Lynch</i></p>												
9	<p>New or Other Business</p>												
	<p>Lynn Santarossa (32) asked about the Invitationals and Stan Fleet clarified the dates.</p> <p>Marlene Neal (5) said that she had had Geoff Johnson come to their district and present the Modules. As an established board you can become stagnated. The modules regenerated their committee and she stressed that all districts should take advantage of these training aids.</p> <p>Geoff Johnson noted that Marlene is in a full functioning district but they can be used in districts that are new, growing, trying to grow, changing and/or mature. There is tangible information that is beneficial for any district.</p>												
10.	<p>Slate of Officers – Peter Hensel</p>												
	<p>The Nominating Committee was listed by Peter Hensel,</p> <p><u>Proposed Slate of Officers from the nominating committee:</u></p> <p>Still have one year left on their term:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">President</td> <td>Gail Prior</td> </tr> <tr> <td>Vice President</td> <td>Bob Tremblay</td> </tr> <tr> <td>Board Members</td> <td>Angie Richard Grant Lynch Robert Peladeau</td> </tr> </table> <p>Expired terms:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 20%;">Secretary</td> <td style="width: 40%;">Sandie Clode</td> <td style="width: 40%;">Not seeking re-election</td> </tr> <tr> <td>Treasurer</td> <td>Denis Ringuette</td> <td>Agreed to stand but not as Treasurer</td> </tr> </table>	President	Gail Prior	Vice President	Bob Tremblay	Board Members	Angie Richard Grant Lynch Robert Peladeau	Secretary	Sandie Clode	Not seeking re-election	Treasurer	Denis Ringuette	Agreed to stand but not as Treasurer
President	Gail Prior												
Vice President	Bob Tremblay												
Board Members	Angie Richard Grant Lynch Robert Peladeau												
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Board Members	Ellen Paterson Lety Dudgeon Gord Mewhiney	Agreed to stand as Treasurer Agreed to stand Not seeking re-election				
<p>Peter Hensel thanked Sandie Clode and Gord Mewhiney for their service.</p> <p>Nominations were to be in by October 1, 2016 by our policy so we get a wide distribution of board members across the province.</p> <p>Two nominations were received.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; text-align: center;">Gary Churchill</td> <td style="width: 50%; text-align: center;">Board Member</td> </tr> <tr> <td style="text-align: center;">Don Hector</td> <td style="text-align: center;">Secretary</td> </tr> </table> <p>Each new delegate was given the opportunity to speak outlining their background.</p> <p>Since all the positions are filled there was no need for an election.</p> <p>Peter Hensel also thanked Ronnie Brown, appointed CSGA representative, for her excellent job with OSGA.</p> <p><u>2016-17 Board of Directors</u></p> <ul style="list-style-type: none"> President - Gail Prior (29) Vice-President - Bob Tremblay (19) Treasurer - Ellen Patterson (27) Secretary - Don Hector Past President - Peter Hensel (33A) Board Member (2 year) - Lety Dudgeon (28) <li style="padding-left: 20px;">- Denis Ringette (2) <li style="padding-left: 20px;">- Angie Richard (14) <li style="padding-left: 20px;">- Grant Lynch (6) <li style="padding-left: 20px;">- Gary Churchill (5) <li style="padding-left: 20px;">- Robert Peladeau (8) <p>Motion: by John Paterson (27), seconded by Petra Halk (21) that the proposed slate of officers be confirmed. CARRIED.</p>			Gary Churchill	Board Member	Don Hector	Secretary
Gary Churchill	Board Member					
Don Hector	Secretary					
<p>Introduction of Justan Steele, Ministry of Tourism, Sport and Culture – Angie Richard</p>						
<p>Justan is new to this position and brought greetings from the staff at MTSC. He noted that Russell Zavitz sent his regrets. His role is working with Team Ontario on the Youth Games as a consultant and on the Cobourg 55+ Games.</p> <p>His background is from the sports sector in the following capacities – organizing committee for Vancouver 2010, Rick Hansen Association, Pan Am Games and now the government.</p> <p>He spoke of the Ministry with the Cabinet shuffle. Eleanor McMahon was appointed Minister of Tourism, Sport and Culture and attended the 55+ Summer Games in Midland. OSGA’s previous contact Cojo M. moved up to the Deputy Minister’s office and sends his regards. As stated the transition from SAO to the Ministry is still underway. The resources and staff level is increasing.</p> <p>He spoke of the increased funding to OSGA and the improvement to the bid process and hosting requirements. There are 3 letters of intent for Winter 2019 and noted the bid timelines are on the website.</p> <p>The 2018 Summer 55+ Games will be in Mississauga. The bids for the 2019 55+ Winter Games will have a site review and an announcement will be made. He attended the Summer 55+ Games in Midland and enjoyed meeting the people. He noted the spirit and watched a variety of events. It was a good learning experience for the team to see what worked and what didn’t work. Pachi is head cheerleader of Games Ontario events, all of which showcase Ontario athletes competing in multiple sports. These include the Ontario Summer Games and the Ontario Winter Games, the Ontario 55+ Summer Games and the Ontario 55+ Winter Games and the Ontario ParaSport Games. He attended the Midland Games and the Canada Games in Brampton as well.</p> <p>Justan then took questions from the floor. It was noted that OSGA is the “best kept secret” and was asked if the Ministry could do</p>						

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	<p>some promotion to increase awareness throughout the province. Also having the Ontario 55+ Summer Games so close to the Canada Games forces participants to make a choice of which event to attend. Could the date be changed to allow participation in both? Justan said he will take these points back for discussion.</p>																					
<p>12.</p>	<p>Cobourg Presentation on the 2017 Winter 55+ Games</p> <p>Paul Allen, Co-Chair, and Katie Litt, Event Assistant, were here to give an update on the 55+ Winter Games coming in February 2017. A video presentation outlined the games. He outlined the sponsors and gave information on each location. The events and venues were listed. He spoke of the Scarf Project – a system of unity, community and support that is being undertaken to give each participant a scarf. Even other districts have bought into the challenge. He discussed the awards – unique pieces of art instead of medals designed by Hoselton – Art in Aluminum. A sculpture is also being designed to be available to participants. There will also be souvenirs available on the website: http://www.2017Cobourg55wintergames.com</p> <p>Registration will be online as before and will be done by the District Coordinator or assigned delegate. Tuesday Feb. 21 accreditation will be 12 noon to 6 p.m. at the Cobourg Community Centre. The Opening Ceremonies will be in a large arena featuring local talent. The Middle night will have options such as Dine Around View the Lights and Delights, National Air Force Museum, Slots at Kiwartha Downs. Plus other ideas are being investigated. Since in the past participants have indicated they would attend the Closing Ceremonies but then do not causing problems and increased expenses for the GOC, for the Closing Ceremonies participants will be charged an extra \$20 but that will be refunded as they actually attend the closing. Extended stay packages will be offered to enjoy the community. He indicated that the video presentation will be made available on the OSGA website and noted that Cobourg is looking forward to welcoming the 55+ participants from across Ontario.</p> <p>A question period followed with the answers below:</p> <ul style="list-style-type: none"> • There will be one rate for hotels on any night • There will be a shuttle for District Coordinators • Accommodations will be assigned by sport • Various communities will be used for the events • Will look into feasibility of not moving participants if they stray for an extra night as was done in Midland <p>Dates to remember:</p> <table style="margin-left: 20px;"> <tr> <td>✓</td> <td>October 2016</td> <td>Registration forms available online</td> </tr> <tr> <td>✓</td> <td>December 7</td> <td>Registration opens at 9 a.m.</td> </tr> <tr> <td>✓</td> <td>December 14</td> <td>Registration closes at 12 noon</td> </tr> <tr> <td>✓</td> <td>December 16</td> <td>Unfilled spots will be opened at 9 a.m. to add to 1 additional event</td> </tr> <tr> <td>✓</td> <td>December 20</td> <td>Final Registration closes</td> </tr> <tr> <td>✓</td> <td>December 28</td> <td>Summary Form deadline by 12 noon by e-mail</td> </tr> <tr> <td>✓</td> <td>December 30</td> <td>Invoices mailed to districts</td> </tr> </table>	✓	October 2016	Registration forms available online	✓	December 7	Registration opens at 9 a.m.	✓	December 14	Registration closes at 12 noon	✓	December 16	Unfilled spots will be opened at 9 a.m. to add to 1 additional event	✓	December 20	Final Registration closes	✓	December 28	Summary Form deadline by 12 noon by e-mail	✓	December 30	Invoices mailed to districts
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<p>13.</p>	<p>Question and Answer</p> <p>A question period allowed delegates to ask questions and clarify issues: Don Hector (33A) asked if the 5 km run was being offered. Yes He asked if the AGM minutes are going out earlier to review as well in the package at the AGM. <i>The minutes always go out by December and then again at the AGM.</i> George Shepperdley (19) spoke on other events he runs in his district – Dominoes and Sweep. Gail Prior encouraged him to send the rules to OSGA to put on the website and noted that all districts that run extra events could send in the rules as well plus remember to put the numbers in their final report to go with the statistics OSGA collects. Charlie Cruikshank (22) noted he doesn't get all the information OSGA sends out in his e-mail. Stan Fleet will look into that at the office end. Petra Halk (21) would like to get the statistics from the Midland games. Gail Prior noted that she can send them out when she receives them from Midland. Andy Tesluk (12) questioned about the features that disappeared on the website e.g. database, etc. Gail Prior noted it is a temporary site as our provider moved out of the country. OSGA is In the process of getting a new provider to get back into business.</p>																					

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	<p>He also noted the number of e-mails sent to participants and cautioned that people may unsubscribe if they get too many. Geoff Johnson noted that OSGA is very careful with the number sent out plus with the sponsors who expect contact with the participants, it is clearly marked so people know what they are receiving.</p> <p>Gary Churchill (5) explained how they did their registration. Their person just sends out the information to specific participants of a sport as well as everyone getting the full information.</p> <p>Charlie Cruikshank (22) wanted a master list of District Coordinators for contacting. The info is on the website at each district page but he said it would be beneficial to have a master list.</p> <p>Gail Prior mentioned that we have access to GO TO Meeting for a video conference. She would not like to see it abused but it could be used for special issues.</p> <p>Lloyd Balsdon (14) noted that districts should be running Summer and Winter Games every year and not just in Provincial years. He also stated that he includes a lot of extra games in both the summer and winter games that are popular with his participants.</p> <p>Don Hector (33A) talked about a new idea for Regional Games with sharing.</p> <p>Barry Fay (30) asked if there was a master list for District Coordinators. It was noted that due to constant changes this becomes a problem but Geoff will try if a district wants.</p> <p>Grant Lynch complemented the delegates for listening and participating at this AGM.</p>
	<p>Note: The Contact Information sheet was not in the package so it will be sent out to the Districts to fill in.</p>
14.	<p>How to be Accountable and Transparent – Gail Prior</p>
	<p>OSGA started out as people who wanted to stay active. When we started to get sponsors etc. they wanted to know our assets. We realized OSGA needed more structure that included policies so OSGA began to work on them. The demand for accountability and transparency is increasing. Organizations must act with due diligence.</p> <p>She outlined the stakeholder's role:</p> <ul style="list-style-type: none"> • OSGA – responsible for governance • Member Districts who sign the Membership Agreement and agree to follow it • MTSC - funding partner responsible for the provincial games <p>Policies are written statements that tell what to do by providing consistency. They provide principles for members, staff and volunteers and demonstrate the organization is managing its risks. They clarify the communication lines and should be in place before something happens.</p> <p>Types of Governance:</p> <ul style="list-style-type: none"> • Constitution – who are you? • By-Laws – Management of affairs • Policies – guide the actions • Procedures – are a set of actions <p>OSGA Policies:</p> <ul style="list-style-type: none"> • Financial - \$ matters • Personnel – staffing • Organization – membership • Administrative – risk management • Events – Rules, eligibility, participants, conduct <p>However, Districts also need policies specific to their district:</p> <ul style="list-style-type: none"> • Structure – job descriptions • Event Structure • Eligibility <p>Gail noted that districts cannot apply for liquor licenses under the OSGA name. OSGA is looking into the Policy for Alcohol and Smoking at regional and district events. The Ministry has a policy for provincial events.</p> <p>Tom Dudgeon (28) asked what can be done if someone will not comply with the policy. You say if you can't follow our policy then I guess you are no longer playing.</p> <p>Geoff Johnson has a module on Governance for districts who would like help with this.</p>
15.	<p>Role of the District Committee – Geoff Johnson</p>
	<p>Each group cooperatively discussed what they thought was the responsibility of district committees. Answers were shared.</p> <p>To provide older adults (55+) in Ontario with an opportunity to:</p> <ul style="list-style-type: none"> • Increase their social interaction with others, • Increase their physical and mental well-being,

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- Maintain and enhance their psychological and physiological well-being through participation in recreational activities and sports.
- Promote active living among older adults in Ontario.
-

A committee should be working for the benefits of its participants in a specific geographic area. Geographic area means the “total” district not just one or two areas in that district.

The benefits are that the committee organizes and operates at local events that keep the 55+ active socially, mentally and physically.

Recruiting Volunteers The committee (or board) can take a variety of forms. It may comprise of a number of positions that will adequately carry out the responsibilities of the District committee. Each committee will vary size and composition according to its need. It is important that the district decide which format best suits their situation.

Types of Committees:

Committee Based Model - The key positions on your committee are President or Chair, Secretary, Treasurer, District Coordinator – liaison with OSGA. Other positions could be added if deemed necessary.

Community Based Model - made up of representatives from each community in the district. Could also be used in an urban setting by having representatives from various senior centres, recreational or sport groups etc. as committee members. Then they take the information back to their area.

There can be lots of sub-committees depending on the number of volunteers you have plus there could be two District Coordinators – one for the Summer Games and one for the Winter Games.

Policy G-016 defines the responsibilities of the District Coordinator.

In Closing, the role of a committee-

- Do you have goals?
- Does it have structure?
- Do you have policies?
- Do you have a succession plan?

Geoff noted he is more than willing to come to your district and deliver the modules. Just ask!

16. Adjournment

Banquet - Bob Secord Awards

- Cliff Giles District 29
- Marion Timmins District
- Special Award Ronnie Brown District 5

	CONFERENCE PART OF AGM – DAY TWO
1.	Welcome
	Angie Richard welcomed everyone.
2.	Presentation #1 Recruiting Volunteers

	<p>presented by Sammy Feilchenfeld, Training Co-ordinator Volunteer Canada</p>
	<p>He did a video presentation outlining volunteerism – why people volunteer and why they don't. The motivation to volunteer is to:</p> <ul style="list-style-type: none"> - Be social and avoid isolation - Connect with the community - Share knowledge and skills - Be positively engaged and have a sense of purpose <p>Value of Volunteers:</p> <ul style="list-style-type: none"> - All volunteers should serve the organization's mission - Volunteer time and skills should be used appropriately - Volunteers should have specific assignments and tasks - Volunteer roles should give volunteers a sense of achievement <p>A volunteer position description helps volunteer recruitment and links to your mission. Promotion can be:</p> <ul style="list-style-type: none"> Online – volunteer centre, social media, regional sites etc. Community – regional centres, businesses, agencies etc. <p>Recruiting Older Volunteers and Retaining Volunteers</p> <ul style="list-style-type: none"> - Recruit to task - Ensure work is meaningful and related to the mission - Provide orientation and training - Recognize volunteer contributions - Give and get feedback <p>Planning for attrition - Have a succession plan</p> <ul style="list-style-type: none"> - Plan for the unpredictable - Can stagger or overlap times for commitment and end times - Create strategic plans - Nurture mentors for volunteer leadership roles <p>Volunteer Turnover</p> <ul style="list-style-type: none"> - Honour outgoing volunteers - Develop volunteers through training opportunities <p>There was discussion time on how this applies to specific districts and how to overcome barriers. Grant Lynch thanked Sammy for his insightful information about this difficult area that everyone faces.</p>
<p>3.</p>	<p>Presentation #2 Understanding Negligence, Waivers, Risk Management Tools and Complaint Management Presented by Steve Indig Sport Law and Strategy Group</p>
	<p>Steve outlined the following:</p> <p>a) Negligence</p> <ul style="list-style-type: none"> - Outline when it occurs - Make rules and policies that are practical and easy to implement - Standards of Case – written standards, unwritten standards, Case law, Common Sense <p>b) Risk Management</p> <p>This is a tool to manage the negligence. Create an environment to do the things you want to do.</p> <p>The common risks:</p> <ul style="list-style-type: none"> - Lack of personal capacity - Lack of succession planning

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	<ul style="list-style-type: none"> - Paralyzed by policies - Ineffective communication - Outdated governance models <p>Risk Management 101</p> <ul style="list-style-type: none"> - Identify the risks – compliance, financial, governance, communication, reputation - Measure and Evaluate Risks – LOW MEDIUM HIGH CATASTROPHIC - How can I control it? – retain the risk, reduce the risk, transfer the risk or avoid the risk <p style="text-align: center;">“The law doesn’t expect perfection, it only expects reasonableness”</p> <p>c) Complaint Management Deal with the complaint...do not avoid it. Provide procedural fairness.</p> <p>There was time for questions and discussion. Sandie Clode thanked Steve for the presentation on a topic that all districts need to be aware of and the tips he provided to handle these situations.</p>
<p>4.</p>	<p>Presentation #3 How to Run An Event Presented by Geoff Johnson, OSGA Program Manager, and Stan Fleet, OSGA Event Coordinator.</p>
	<p>There was a slide presentation with tips on how to run an event.</p> <ul style="list-style-type: none"> • Select a committee • Choose a date • Establish a budget • Establish a format • Create a work plan – timeline, tasks.... • Choose venues • Develop a list of equipment needs • Volunteer needs • Food and beverage needs • Risk Management – have incident reports available • Marketing / Promotion • Sponsorship • Registration Plan • Event day operations • Event evaluation <p>Sharing and questions followed. Angie Richard thanked Geoff and Stan for this valuable information.</p>
<p>5.</p>	<p>Closing Remarks by Angie Richard</p>