#### **Board Members:**

Gail Prior (President), Bob Tremblay (Vice-President), Sandie Clode (Secretary), Peter Hensel (Past President), Angeline Richards (Board Member), Denis Ringuette (Board Member), Robert Peladeau (Board Member), Lety Dudgeon (Board Member), Grant Lynch (Board Member), Norm Steeper (Member-at-large – Governance), Bill Lytle (Goodwill Ambassador), Ronnie Brown (CSGA Rep), Geoff Johnston (Program Manager), Stan Fleet (Games Assistant), Corey Long (Sport Alliance Ontario)

#### **District Members:**

Hélène Bèlanger (2A), Rae Kingsbury (2A), Al Rogers (3A), Irene Churchill (5), Gary Churchill (5), John Heyden (6), Molly Miller (6), Shirley Birnboim (7), Roger Huestis (7), Bruce Kirkton (8), Marlene Neal (8), Sheran Barker (10), Carol Lovelady (10), April Martin (11), Lloyd Balsdon (14), Rolande Jones (14), Charlotte Whiddifield (14) Gloria Tam (15), Daria Thompson (16), Arlene Welch (16), Roger Wallis (17), Terry Chappell (19), Jean Brady (20), Denise Bourgon (20), Petra Halk (21), Carla Van Schooten (21), Barb Horst (21), Joan Millard (22), Aubrey Smith (22), Phil Morris (23), Jan Murdoch (24), Carolyne Stadnik (25), Gord Mewhiney (25), Ken Johnson (26), Elaine Tanner (27), Ellen Paterson (27), Tom Dudgeon (28), Kathleen Walsh (29), Joe Walsh (29), Ada Steeper (29), Doug Anderson (30), Jean Wilkinson (31), Faith Wood (31), Lynne Pinciuc (32), Lynn Santarossa (32), Don Hector (33A), Joyce Hensel (33A)

#### **Material Distributed:**

Sent to delegates
BDO Dunwoody Financial Review Engagement Report – March 31, 2013
Draft 2013 AGM Minutes
Nomination form
Map to Hotel
Optional Activities
Showcase your District Information

AGM/Conference Schedule & OSGA Annual General Meeting Business Agenda
President Report
Vice President Report
Treasurer Report
Program Manager's Report
OSGA/CSGA Report
AGM Report
Rules Committee Report
District Co-ordinator Responsibilities Review

# 1. Welcome and Opening Remarks

Angie Richard welcomed everyone

### 2. Approval of the Annual General Meeting Minutes 2013

Motion: by Doug Anderson (30), seconded by Lety Dudgeon (28) to accept the minutes of the 2013 AGM. CARRIED

# 3. President's Report- Gail Prior

The 2013-14 year has been a very busy year. I would, however, like start off by thanking those who have taken the time and energy to become involved at the local level, in their respective Districts, on Committees within their Region and as volunteers in a variety of capacities. Without your dedication, the OSGA and its Board of Directors would not be able to do what it does and this organization would not exist.

In the last few months, we have been fortunate to have brought new staff members on board. Their expertise and enthusiasm is an asset to our organization.

Geoff Johnson, Games Manager, came to us in December 2013 with several years of experience in sports and is himself an avid curler. As a result of a Student Experience Grant, we were able to hire a student, Maury Rubin, who was invaluable in helping organize a summer event. With funds from a new Trillium Grant, Stan Fleet was hired as Games Assistant in August. He also comes with several years of experience in sports. He will be instrumental in providing support for some of the new projects that will be happening in the coming year.

When the OSGA Board of Directors creates its Business Plan each year, it looks not only at what is needed to maintain the level of its current program but also at ways to improve and grow while meeting the needs of the 55+ generation throughout Ontario. This can sometimes be very challenging and difficult to implement.

In the past year, there has been a great deal going on and I am just going to highlight a few of them as other Board Members will be providing more details on these and other activities in their reports.

- Regional Development
  - o <u>Meetings</u>: an initiative that continues to be very successful in providing an excellent opportunity for information gathering and sharing. The attendance at these meetings continued to grow this year.
  - o <u>Regional Committees</u>: introduced so that Districts can continue to share and help each other throughout the year.
  - o Regional 55+ Games: preparation is underway for five (5) Regional 55+ Games in 2015,
- Ontario 55+ Summer Games: Congratulations to Windsor/Amherstburg for hosting a successful set of games in August.
- <u>Canada 55+ Games:</u> Ontario was well represented at the Canada 55+ Games in Albert in August. Congratulation to all who attended and to Ronnie and Angie for all their hard work preparing for this event.
- Grants and Funding: applied for 3 grants and was successful in 2 cases i.e. Trillium and Student Experience
- Working with SAO (Sport Alliance Ontario): continue to meet with SAO staff or discussions on ideas for future programs as well as improving current ones.

As well as the previous mentioned items, the OSGA Board of Directors continues to look forward and has started or expanded several other programs.

One item that the OSGA Board and its committees spent time on this year was the review of all its policies to ensure they were meeting the needs of its program as they change and evolve.

In particular the Rules Committee, after consulting with the Districts at the Regional Meetings and with the SAO, presented a new process for making changes to its Technical Manual and to the list of events to be included in future Ontario 55+ Games to the OSGA Board for acceptance. The results are included in several new or revised policies.

To further enhance communication with the Districts and their members, a new method of communicating through email was implemented. By using Constant Contact, a commercial email program, the office, Board and Districts can reach out to members much more effectively.

As an organization, the OSGA is focussed on providing opportunities for the 55+ generation to keep active and meet others who share a common recreational interest, while helping keep their minds sharp and bodies in shape as they age. To this end, the OSGA continues to look at different events or formats to introduce as well as looking at other means of providing those opportunities.

One such program is the introduction of Open or Invitational Events which can be used to provide more exposure to certain events, introduce new events or provide a different experience to a current event. A successful inaugural Open Squash Tournament was held in Windsor in August. Several others, including an Open Pickleball Tournament to be held in Stratford in November, are being planned for the upcoming year.

In closing, I especially want to thank my fellow Board Members for their ideas, work ethic and commitment to this organization. It is a pleasure to work with such a great team.

I look forward to the next year as the OSGA continues its focus on the Districts and the activities held in each of them. This is where our strength is. We need to continue to look for ways of moving with the times and "think outside the box". Without fresh ideas, things tend to stagnate and growth does not take place. Together we can continue to make the OSGA an organization of which we all can be proud.

Gail Prior introduced Geoff Johnson and Stan Fleet.

Gail thanked the committee for their dedication and hard work to move OSGA forward.

# 4. Vice President's Report – Bob Tremblay

#### OSGA - An Association of Districts with a Common Goal

The OSGA has worked diligently over the years to establish a strong association with the ideals of promoting activities that reflect current needs of the 55+ adults in relation to their mental well-being and promoting a positive active image leading to participation in the Summer and Winter Provincial Games, Regional Games and the Canada Games.

We have developed an operating agreement which we are proud to say that all 40 districts have agreed to and have officially signed same. This is an important part of our relationship with the districts as we strive to move forward to achieving our common goal.

We understand as we continue to grow we must be sure that the districts remain in synch with all of the working association rules and remain in close relationship with the Policies and Procedures established for the common good of everyone.

In order to understand our districts strengths and weaknesses, we have forwarded a questionnaire to all of the 40 districts and are pleased to say that we have received a response rate of 50%.

These responses are also a very important tool to systematically point out the strengths and weaknesses of the districts and this has also revealed several areas where we believe assistance to the districts can be achieved through specific training programs.

These training programs will be focused in four areas as follows:

- 1) Programs for districts to promote innovative physical activity for the 55+ adults through appropriate administrative governing bodies in fitness and sport.
- 2) Encourage districts social activities, luncheons dinners, dances and more that stimulate social interaction.
- 3) Ensure districts have a unique governing structure that is defined so that there is a clear understanding of how the district functions.
- 4) Familiarize districts to develop a succession plan to replace members of the governing body should the need arise also be given to recruiting and training potential board members from the outside.

We are pleased to share our findings with all of the districts as well as our ongoing research and analysis to improve our association and by making the OSGA the association which benefits all of its members.

#### **District Demographics**

55+: 27 % of our members

65+: 45% of our members

75+: 28% of our members

# 5. Treasurer's Report – Gail Prior for Sharon Benishek

We ended the fiscal year with a deficit of \$20,708. We were working on a deficit budget for this past year as we did not anticipate extra revenue over the usual funding sources. Unfortunately, the affiliation fees and provincial grant are insufficient for the OSGA to continue to provide the programs that have been successfully developed over the past few years. The marketing committee worked diligently towards securing new funding in the form of sponsorships and partnerships. Their efforts were effective and will be realized in this fiscal year.

We did apply and were approved for a small grant called "New Horizons for Seniors Program" in the amount of \$8,000. With this grant we were able to continue to develop new programs to enhance the effectiveness of the OSGA. We also were able to assist the Districts and Regions to enhance the awareness for the 55+ games to the public. An "Ontario Student Experience Grant" was also obtained and we had a student helping us out during the summer months.

Our membership numbers unfortunately were lower than we anticipated and therefore the affiliation fees were only 78% of our forecasted amount. We often experience a decrease of membership participation in the alternate years of when the Provincial Senior Games are held. Hopefully with all the Regional Games taking hold, we will see an increase in participation from the 55+ demographic.

Our expenditures were very close to the previous years' with the exception of salaries and benefits which was less due to the fact that we were without a Program Manager for a few months.

Enclosed you will find the Review Engagement Report which was conducted by BDO Canada. The review went very smoothly with compliments from BDO on the OSGA's accounting. BDO also filed the Corporate Tax return on our behalf and was successfully accepted by Canada Revenue Agency.

Gail Prior noted that OSGA used part of the surplus to continue programming since we had no outside sources of revenue (e.g. Trillium, etc.) Later in the year we did get a Horizon Grant and a Senior Secretariat grant that allowed for the hiring of Maury Rubin for the summer.

Motion: by April Martin (11), seconded by Ellen Paterson (27) to approve Financial Review Engagement dated March 31, 2014. CARRIED

Motion: by Robert Peladeau, seconded by Grant Lynch to appoint BDO Dunwoody as

review accountants for 2014-2015. CARRIED

# 6. Program Manager's Report - Geoff Johnson

Welcome to the 2014 OSGA 55+ (Ontario Senior Games Association) AGM and Conference.

As Program Manager since December 2013, it has been a pleasure working with all of you to help continue to build a stronger association. Below are some highlights of my first 10 months and my goals moving forward into 2015. Highlights

- Districts
  - Re-development
    - Open Public Meetings were held in District 31 Oxford/Elgin and District 10A Kingston/Frontenac to begin process of rebuilding these Districts
    - Attended Seniors Expo in District 3 Sudbury/Nipissing to begin making contacts with goal to hold Open Public Meeting in 2015
    - District 19A Dufferin/Peel formally merged with District 19 Brampton
  - Training
    - Delivered the Governance and Games Operations modules to District 5 Renfrew County
    - Scheduled the Governance and Games Operations modules for District 16 Scarborough and District 28 – Simcoe County
  - Miscellaneous
    - Attended District meetings (i.e. District 16, 28, 7A, 8, 22, 23, 25, etc.)
    - Attended a number of Community Fairs/Zoomer Shows (i.e. Ottawa Zoomer Show, Brampton Valentines Fair, etc.)
    - Have built a solid relationship with all Districts through various communications (phone, emails, meetings, etc.)
    - 36 Districts held Summer Games in 2014
- Regional Games
  - The 5 Regions are moving forward with their planning and have tentatively planned the following:
    - Eastern Host: Ottawa / Date: TBA
    - Central Host: Midland / Date: August 26<sup>th</sup>, 2015 or September 9<sup>th</sup>, 2015
    - Hubb Host: Toronto / Date: September 16<sup>th</sup>, 2015
    - Golden Horseshoe Host: Welland / Date: TBA
    - Southwest Host: London / Date: September 10<sup>th</sup>, 2015
- Grants
  - New Horizons
    - Completion a New Horizon grant to purchase display materials (display boards, display stand, tables, table clothes, etc.) for both the OSGA and Districts to use at community events and activities – this will be done on a loaner first come first serve basis.
  - Summer Experience Program
    - Through the assistance of this grant a summer student was hired to oversee two Open/Invitational events this summer. The student organized and ran the Inaugural OSGA 55+ Open Squash Tournament and laid the foundation for the Inaugural OSGA 55+ Open Games Tournament.
  - Ontario Trillium Foundation
    - Received a grant for \$130,000 over two years
      - Hired Games Assistant that started in August
      - Develop
- Miscellaneous
  - Ontario 55+ Summer Games
    - The office provided a significant amount of assistance to the Windsor/Amherstburg host committee through increased communication to both Districts and participants.

#### Goals

- Establish a District re-development plan for areas that require committees and continue to strengthen and assist Districts with committees with training and mentoring
- Provide guidance and assistance to ensure 5 Regional Games are held in 2015

- Oversee the Ontario Trillium Foundation Grant to complete all work plan items
- Continue to increase awareness of services to Districts
  - District webpages post information provided by Districts as requested to help promote activities and events within their Districts
  - District emails send information provided by Districts as requested via Constant Contact to help Districts reach out to their participants in a cost effective manner
  - District Display Rentals encourage Districts to use this loaner program for upcoming community events or activities to promote their District

#### Discussion:

Petra Halk (21) asked whether a participant becomes an OSGA member when they participate in an Invitational or Open Event.

- Yes they will either be a district member or an associate member.

Don Hector (33A) asked if there will be an inventory of the equipment OSGA will have.

- Yes once it has been purchased

Tom Dudgeon (28) asked about the cost for the display boards

- There is no cost to borrow the displays and OSGA will send them to the district. The only request is that the district return them (at their cost.)

Paulette Kupnicki (32) asked if the materials that go on the displays are available to the districts if they have their own display boards.

- Yes contact the office and the .pdf files will be sent out.

# 7. OSGA CSGA Report – Ronnie Brown

Canada games were very successful this year. There were 229 participants and 62 non-participants. We were only exceeded by two provinces Alberta and Manitoba. We had many calls of congratulations about the games. They had an excellent time and the games were exceptional. Even though we were competing friendship was the priority. All directors were presented a plaque with a card. The card I am going to keep. I have given the plaque to the office. It belongs to everyone who helped to make it successful. The next games are being held in Ontario in the beautiful city of Brampton in 2016. The exact date has not been announced yet by I believe it will be in August 2016. Our 70 plus hockey team captain (Alex Ansell) and team carried the flag for Ontario at both the opening and closing ceremonies in their colourful hockey shirts. They looked so proud.

With the approval of the executive and board we have made some changes on how we receive information for those who qualify to attend the Canada Games. From this time forward the district co-ordinators who are in attendance at the Ontario 55+ Summer and Winter games will be sending me the gold, silver and bronze winners with their names with the event they won and their standing. Also please provide the phone and e-mail address. The 2015 district games also provide us with the same information and also if you have regional winners as well.

Once we know what events are being played at the Canada Games we will notify winners in those categories of the winners of the Ontario 55+ Summer and Winter first and then second will be district games and then regional games if space is still available. If our quota is still not met it will be open to all OSGA members.

# Discussion:

Carla Van Schooten (21) asked if Gold, Silver and Bronze go on to the Canada Games.

- No but the names are needed in case the Gold medal winner who is eligible to advance declines.

Joan Millard (22) asked how do they know if there is a vacancy that needs to be filled.

- Contact Ronnie Brown at mary.brown1@ sympatico.ca and Angie Richard at arichard0190@rogers.com for that information

Lloyd Balsdon noted that Alec Hansel who carried in the flag at the Canada Games has been inducted into the Sports Hall of Fame.

 He was asked to send the article to the OSGA office and it will be placed on the website in recognition of this accomplishment.

Tom Dudgeon (28) asked for clarification of who is eligible for the next Canada Games.

- The gold medal winners of the 2014 Ontario Summer 55+ Games, 2015 Ontario Winter 55+ Games and the 2015 District winners.

#### 8. **2013 AGM Report – Angie Richard**

This was the first year that bids were sent out to districts so that they could showcase their area. Nine bids were received and from those the AGM committee selected District 21 to host the AGM.

The 2013 AGM was held in Windsor, ON and seemed to be well received. Delegates and Board members from 25 of the districts were in attendance with all regions represented as follows:

North 1, 2 and 2A Central 14, 28

East 5, 6, 7, 7A, 8 and 9 Hubb 15, 17, 19 and 20 Golden Horseshoe 21, 22 and 25

Southwest 26, 27, 29, 30, 32, 33A

The Hilton Windsor proved to be an excellent venue with all rooms having a view of the river and Detroit skyline. The staff was willing to set up the various rooms to suit our purposes. Any glitches were corrected ASAP.

District 32 provided shuttle service for any delegate travelling by train, bus or air. Unfortunately 5 delegates that came by air were late due to foggy conditions but arrived the following day.

(Note: Hilton did not charge for those rooms for the night missed)

The Meet and Greet Hospitality Room was well attended by delegates that arrived in time. The Cash bar ran for 3 hours.

The registration went smoothly. The Erie, Ontario and Huron meeting rooms served our purpose and the business meeting went quite well. The elections were held with a number of new people putting their name forward. At 3:15 p.m., the GOC of the Windsor Amherstburg 55+ Summer Games took the group on a tour of three facilities that will be used in these games – The new Aquatic Centre in Windsor, UCCU complex in Amherstberg and Pointe West Golf Club where they did a video presentation highlighting the plan for the games and hosted a Wine and Appetizer reception that was very well received. The Bob Secord banquet was held back at the Riverfront Club after the tour and Monique Dawkes and Barry Fay were awarded the Bob Secord Award. It was a great evening. Entertainment (Flute and guitar by Pat Pagano and Nino Palazzolo) was provided by District 32.

Day 2 was the conference part of the AGM with a sharing session directed by Gail P. After, the groups rotated through three presentations by Nancy Au, Sasha Miletic and Corey Long. After a short wrap up the delegates were on their way.

Evaluation sheets collected from the delegates were very favourable. Hopefully the delegates went away with a better understanding of the OSGA and its role in assisting them.

The AGM Committee will be sending out bids again this year to have districts host the 2015 AGM in an effort to showcase the districts of Ontario. The criteria will be sent with the bid process and we will be asking that districts make some kind of support for hosting be it financial, touring, entertainment etc.

### 9. Rules Committee Report – Peter Hensel

Peter Hensel introduced the Rules Committee members and outlined the procedure now being followed to implement Rules and Format changes as well as the criteria for Core, Optional and Demonstration events that has been presented at each Regional Games Meeting this year. He indicated for changes a suggestion also is needed to improve the event. Changes under new system:

- 1. Card games have been increased from eight per day at 55+ Provincial Games to twelve as requested by players who felt that competitions were too short in the past. District partners will start each session together with care taken that teams will attempt to avoid playing the same teams as in the previous session.
- 2. Golf has changed from "Handicap" terminology to "Index" to make it more consistent for all participants. Divisions have been changed: Men's A Flight Index 0 to 18, Men's B Flight Index 19 to 30, Women's A Flight 0 to 25, and Women's B Flight 26 to 36. Callaway will remain for both. In the event of a tie in net scores, after handicaps have been subtracted from the gross score, the lower handicap will be declared the winner. In the event of a tie in net scores and handicap, retrogression will be used, applying the handicap designated for each hole, beginning from the eighteenth hole. In Callaway, ties will be decided by the lowest handicap after totaling the handicap for both days. Electronic distance devices may be used, but information must be shared with the other person in the cart.
- 3. Duplicate Bridge be changed from one 4 person team, to one Novice and one Open 2 person teams to give

recreational and more experienced players an opportunity to participate at their expertise level without increasing the numbers, as required by SAO direction from the Ministry.

- 4. For Bocce, Carpet Bowling, Darts, Shuffleboard, Horseshoes, Pickleball, Tennis, Slo-Pitch, Badminton, Curling, Hockey, Table Tennis and Volleyball: If possible, playoffs will consist of a Medal Round and A Consolation Round. The split after being seeded by the round robin play, will be determined by the number of teams participating. No more then 8 (eight) teams will qualify for the Medal rounds.
- 5. Bocce: A ball that is played off either the sideboards or the backboard (if using a closed court) is dead. Volo, the act of lofting the ball in the air attempting to hit the target will not be allowed in OSGA due to safety concerns.
- 6. Carpet Bowling: Care should be taken in the timetable so that no team plays consistently on one carpet. Playoffs will be played on a neutral carpet. 4 inch indoor biased carpet bowls with Bias 3 will be used. Jacks will be 2 inches in size.
- 7. For Cycling, Walking, Swimming, Skating and Nordic Skiing: There shall be no coaching from the sidelines.
- 8. Darts: At Regional and Provincial Games, all games will be played from 501 for Men and Mixed Teams and Women will play from 401.
- 9. For Bowling and Golf, District Co-ordinators or Participant must be prepared to present qualifying scores if requested at 55+ Regional or Provincial Games.
- 10. Bowling: (5 Pin or 10 Pin) At the District Level only, to involve non-league bowlers who have not bowled 12 games prior to the District Games, an average of 150 for women and 170 for men will be assigned for 5 Pin and an average of 120 for women and 150 for men for 10 Pin.
- 11. For Pickleball and Badminton: It is strongly recommended that all players wear approved eye protection.
- 12. Horseshoes: That #3 be removed. "If a player has no ringer percentage average confirmed by Horseshoe Ontario, a 40% ringer average per player will be assigned."
- 13. For Nordic and Prediction Walk: Nordic poles may be used by Participants in the 75+ Prediction Walk. In Nordic Walk, a pole must contact the ground during each step.
- 14. Tennis will have 2 out of 3 Games per set with a 40 minute time limit.
- 15. For Cycling, Walking, Swimming and Nordic Skiing: Participants are permitted to change their predicted time on the second day of competition. Nordic Skiing Remove "Open Team".
- 16. Volleyball: A match will consist of 2 games.

# Pro Active Consideration for Sports/Divisions:

- 1. 5 pin Bowling tends not to have allies readily available in southern host cities just as 10 pin Bowling tends not to have allies readily available in northern host cities.
- 2. Swimming, horse shoes and skating are consistently low participation events.
- 3. Cycling is not growing and even with combined divisions in prediction events needs to be monitored.
- 4. Everyone recognizes the maximum Caps but minimum caps will also be used to drop events or divisions within an event. Attempts to combine divisions have been used in the past to keep divisions active. (i.e.) 65+ mixed and 65+

Ladies tennis. 65+ prediction cycling for ladies and men.

- 5. Slo-Pitch seems to be expanding and we need to explore Competitive and Recreational Divisions. Recreational could only have 4 participants that play in a league
- 6. Prediction Walk could also include a Prediction Run which could be 3 or 5 km.

#### Discussion:

Norm Steeper (29) asked for clarification on #12 as to what the rule was that was being removed in Horseshoes.

- The #3 Rule to be removed was listed there.

Jan Murdoch (24) asked why Nordic Pole Walking wasn't listed in #7.

- It is a division of Walking.

Jean Wilkinson (31) and Barb Horst (21) asked about avoiding team members in card games meeting to play against one another.

- Rule #1 addresses that issue and hopefully will correct any problems experienced in the past
- Irene Churchill (5) spoke to the new rule and explained the rationale

Bill Lytle (15) asked for clarification on #3 Duplicate Bridge as he has spoken to N-S and E-W partners who felt it would not work.

- Irene Churchill (5) explained the rationale and why it should work as N-S and E-W never played as a team before. Petra Halk (21) asked for clarification on how many bridge teams to send.

- It still is 4 people sent from a district but now one team of 2 are from the Novice division and one team of 2 are from Open division (ACBL Life Master 300-1500 points)

Barb Horst (21) guestioned about the scoring in cards of Wins vs. Losses used in Windsor Amherstburg games.

- This is outlined on the OSGA website in the technical manual. The games are decided by W and L but in the case of a tie points are used.

April Martin (11) spoke on how their district uses the system where the winners move 2 tables and the losers move 1 table. That seems to alleviate the problem of meeting partners in an event.

Don Hector (33A) asked the difference on Open and Novice in Duplicate Bridge.

- This is outlined on the OSGA website in the technical manual. Open division refers to ACBL Life Masters with 300-1500 points. Novice Division is open to beginners in tournament play with very few points.

Peter Hensel then discussed some Pro-Active Considerations for Sports/ Divisions. He indicated the need to be pro-active and to send in solutions.

#### Discussion:

Carla Van Schooten (21) noted how swimming is declining but people are still swimming. Perhaps adding more competitions to keep participants in the pool longer could be developed.

Irene Churchill (5) noted to increase swimming they did several competitions at all the local pools so participants didn't have to travel so far to compete and it tripled their numbers.

Carol Lovelady (10) noted the conflict between the 55+ Ontario Games and the Canada Games as they are so close together. She said they approached it as a three day holiday away with people who enjoy the same sport rather than a competition.

Ronnie Brown (5) addressed the issue of bowling stating that in different provinces you play different games ( Duck Pins, Candlepins...) so you have to adapt

Petra Halk (21) spoke to the issue of lanes in Windsor/ Amherstburg and stressed looking for suggestions.

Ken Johnson (26) asked if the committee would entertain rule changes in events.

- Peter H. explained how the new system works.

Lloyd Balsdon (14) noted that it specifies in the rules that a participant can only enter in 1 event at the provincial level. Could a participant walk in the morning and do Nordic Pole walking in the afternoon?

- No as this would eliminate a competitor.
- Lynn Santarossa (32) spoke to holding a fun event after the competitive event (e.g. a relay with mixed districts) to lengthen the participation time.
- Angie Richard (14) noted that in events that are fast to finish, something else is needed afterwards so participants feel it is a worthwhile activity to participate in.

#### Policies - Peter Hensel

Policy G-020 (Draft Policy) Rules and Format Changes

#### Rationale

The OSGA (Ontario Senior Games Association) through its membership is responsible for the sanctioning of specific events as well as the rules for each event for Ontario's 55+ demographic. It has been the practice of the OSGA to identify two aspects of how any game is played. These are game rules and game format. In the interests of meeting the needs, abilities and interests of its 55+ participants the OSGA Board will give due consideration and if appropriate, will recommend rule and format changes. To this end, the following policy is established.

# **Policy Guidelines**

- 1. The OSGA Rules Committee will have the responsibility to review the current technical manual on an ongoing basis, review any proposals submitted and make recommendations to the OSGA Board. The Rules Committee will give a full report of the year's activities at the Annual General Meeting.
- 2. Proposals may be submitted by participants with the approval of their District, Member District Committees, Ontario 55+ Games Hosts or Regional Committees.
- 3. The Process for making Rule/Format Change will consist of the following steps:
  - (a) STEP ONE:
    - i. Recommendations for Rule and/or format changes must be made on the approved OSGA form(s) with the following information;
      - i. contact information of the person making the proposal
      - ii. details with reasons why the changes would benefit the event and the participants
      - iii. reference to current rules/format
      - iv. evidence of support from other districts (at least 7 districts)
  - (b) STEP TWO:
    - i. Rules Committee would review the proposal including the following steps;
      - i. Review statistics from District Reports if applicable
      - ii. Hold discussions with
        - 1. Experts, referees etc.
        - 2. The appropriate sports body
        - 3. The person making the proposal
      - iii. Review the implication of the changes to the event with Sport Alliance Ontario i.e. numbers, facilities, caps for Ontario 55+ Games
      - iv. Survey the Member Districts if applicable
  - (c) STEP THREE
    - Rules Committee would make recommendation to the OSGA Board
      - i. If Approved:
        - 1. OSGA will notify SAO of approved changes
        - Results would be communicated to person who made the proposal
        - 3. Results would be communicated to Member Districts electronically
        - 4. Changes would come into effect as soon as possible
      - ii. If not approved, the results would be communicated to the person making the proposal as soon as possible.
- Any rule or format change not approved by the OSGA is deemed to have "died on the floor" and will not be considered again for another two (2) years by the OSGA.
- 5 OSGA will consult with SAO and the Ontario 55+Summer + or Winter Games hosts any rule of format changes. The Host Community will implement any rule or format changes that are

deemed possible. The Host will notify OSGA and SAO if any rule or format change cannot be implemented due to previous commitments, budget concerns or other concerns that the host community identifies.

The current and official version of the OSGA Rules and format are electronically available at <a href="www.ontarioseniorgames.ca">www.ontarioseniorgames.ca</a> <a href="Discussion">Discussion</a>:

Petra Halk (21) asked if the policy is on the website to educate our members

- Yes

#### Event Viability for Ontario 55+

#### **Policy Guidelines**

- 1. For an event to be considered viable there must be a minimum of 4 entries.
- 2. Where minimum numbers for participation in any event or particular division of an event are deemed insufficient for a competition, the host committee will consult with SAO and the OSGA rules committee. A decision will be made to:
  - a) Combine the division with another to achieve the minimum number of entries by one of the following options:
    - combine with a lower age category
    - ii. create an open category within the age category
  - b) Cancel the event or division.

Note: Combined events will only have one set of medals be presented regardless of previous categories.

- 3. Where an event or division of an event has been modified or cancelled, the host (or OSGA) will notify the District Coordinators of the changes to the competition. The participants who are affected by the changes will decide one of the following:
  - a) Withdraw from the competition and receive a refund,
  - b) Accept participation in the modified event,
  - c) Drop down an age group (if cap space available) if the event/division is cancelled, even if the selected event has a participant from their district.
  - d) Switch to a different event (if cap space available) if the event is cancelled, the participant can still enter the event if a member from their district is registered as long as the schedule is not affected.

The District Coordinator will have 7 days from the date of notification to respond with the participant's decision. If participant does not respond, the participant will be withdrawn from the competition and a refund will be issued.

#### Discussion:

happen.

Joan Millard (22) asked when there are events that are compressed due to numbers, can the participants still be listed when they move to a different category so that they can still be eligible for Canada Games?

- Yes there is a record at the OSGA office

Carol Lovelady (10) asked for clarification when a division is compressed.

- Each division is considered an event so when a division is compressed it simply moves to a different division
- Petra Halk (21) asked in cycling if there are 3 in the 65+ and 1 in the 55+ does it compress as there are 4 participants?

   Yes. As each division is an event there is not enough to run the two events. Only one would be run with all 4 participants
  - in it.Gail Prior noted we need to work to get more participants at the district level and at the Regional Games so this doesn't

Tom Dudgeon (28) asked if this is the criteria to use at the district level.

- No, you can do what you want at the district level re: participant numbers but this is what will be followed at the provincial level.
- It was also added that at the district level all the events should be advertised. If only one team enters they can advance but give your district the opportunity to participate. Do not just pick people to go.

Lloyd Balsdon (14) indicated that they state right on their registration form the games that they do not hold but that the provincial games do, so that participants can apply and advance if there is only one but have a competition if more than one applies.

# Approved Events Sustainability, Approval and/or Removal (Sport Selection)

- 1. Events will be placed in one of the following categories:
  - (a) Core Sports/Divisions: sports/divisions that Ontario 55+ Games hosts WILL be required to include in their program,
  - (b) Optional Sports/Divisions: sports/divisions that Ontario 55+ Games hosts WILL include in their program if a venue is available,
  - (c) Developing Sports/Divisions: sports/divisions that Ontario 55+ Games hosts CAN include in their program if desired.
- 2. The viability and sustainability of any given event will be governed by:
  - (a) the number of districts offering the event as well as the participant numbers in each of the district games;
     and
  - (b) the number of Regional 55+ Games offering the event as well as the participant numbers in each of the Regional Games;
  - (c) the number of participants registered for that event at the Ontario 55+ Summer and Winter Games;
- 3. Events will be evaluated and selected to a category based on the following:
  - (a) District Games that take place 2 years before the Ontario 55+ Summer or Winter Games (example: 2016 55+ Games will use 2014 District Game numbers);
    - i. District Games numbers will only be included from Districts in function;
  - (b) Regional Games that take place 3 years before the Ontario 55+ Summer or Winter Games (example: 2016 55+ Games will use 2013 Regional Game numbers);
  - (c) Ontario 55+ Games from the previous set of Games (example: 2016 55+ Games will use 2014 Ontario 55+ Games numbers),
- 4. The following identifies how each sport will be classified into a category:
  - (a) Core Sports/Divisions: sport/division has met at least 3 of the 4 following conditions:
    - i. must have been held in 50% of the Districts
    - ii. must be held in 3 of the Regional Games
    - iii. OSGA Invitational
    - iv. must fill 75% of Cap numbers at previous games
  - (b) Optional Sports/Divisions: sport/division has met at least 2 of the 4 following conditions:

- i. must have been held in 35% of the Districts
- ii. must be held in 2 of the Regional Games
- iii. OSGA Invitational
- iv. must fill 50% of Cap numbers at previous games
- (c) Developing Sports/Divisions: has met at least 2 of the 3 following conditions:
  - i. must have been held in 5 of the Districts
  - ii. must be held in 1 of the Regional Games
  - iii. OSGA Invitational
- \*Special consideration will be given to sports/divisions that OSGA has partnered with PSO (or other organizing body) to the Developing Sport/Divisions List.
- 5. In consideration of the Ontario 55+ Games Caps policy, total participant numbers at the Ontario 55+ Summer and Winter Games will be decided by OSGA and SAO.
- 6. Final Sport list will be a joint decision between the Ontario 55+ Games Host, SAO and OSGA.

Motion: by Peter Hensel (OSGA/ 33A), seconded by Lynne Pinciuc (32) to accept the report be accepted. CARRIED

#### 10. Slate of Officers

Angie R. asked for any nominations from the floor.

The present committee was listed.

Each nominee was given a chance to speak.

Proposed Slate of Officers from the nominating committee:

Secretary - Sandie Clode

Motion: to close nominations by Bill Lytle and seconded by Grant Lynch. CARRIED.

Treasurer - Sharon Benishek declined to run

- Denis Ringette
- Tom Dudgeon (28) nominated by Joe Elo and seconded by Carol Louecaoy

Motion: to close nominations by Norm Steeper and seconded by Lety Dudgeon. CARRIED.

Election by ballet

Motion: by Peter Hensel, seconded by Sandie Clode to appoint Corey Long and Bill Lytle scrutineers. CARRIED.

Motion: by Jan Murdoch (24), seconded by Lynne Pinciuc (32) to destroy the ballots after reading. CARRIED.

Board Members – 2 year term (3) and 1 year term (1)

- Lety Dudgeon
- Robert Peladeau
- Ellen Patterson (27) nominated by Grant Lynch and seconded by John Kestleoot
- Gord Mewhiney (25) nominated by Carolyn Stadnik and seconded by Bill Maby

Robert Peladeau agreed to a one year term so no election was needed.

#### 2014-15 Board of Directors

President - Gail Prior (29)
Vice-President - Bob Tremblay (19)
Treasurer - Denis Ringette (2)
Secretary - Sandie Clode (30)
Past President - Peter Hensel (33A)
Board Member (2 year) - Lety Dudgeon (28)
Ellen Patterson (27)

- Gord Mewhiney (25)

Board Member (1 year) - Robert Peladeau (8)

Motion: by Norm Steeper (29), seconded by April Martin (11) that the proposed slate of officers be confirmed. CARRIED.

11. DISTRICT CO-ORDINATOR'S RESPONSIBILITIES REVIEW – Gail Prior and Geoff Johnson

#### Rationale

The effectiveness of the OSGA in attracting and involving Ontario's55+ adults in an active life-style depends significantly on each district coordinator in the management and communication of OSGA goals and policies. To this end, the OSGA sets out the following guidelines to assist district coordinators. It is not the intent of this policy to list all functions of the District Coordinator but to highlight areas that are important to effective leadership.

# Policy G-016 Guidelines

Each District Coordinator shall

- 1 Be appointed or elected by each District who will notify the OSGA Offices.
- 2 Hold this position for a term as set out by the district. Since terms of office tend to be finite, the training of successors is recommended.
- 3 Be aware of and ensure his/her district adheres to the goals, objectives and applicable policies of the parent organization, the OSGA.
- 4 Oversee the management of his/her district in a manner that
  - (a) promotes the ideals of the OSGA 55+ (Ontario Senior Games Association),
  - (b) organizes district games,
  - (c) ensures records are maintained, and
  - (d) maintains a "55+ first" attitude.
- 5 Serve as the only liaison between the District and the OSGA Board, the OSGA office, as well as the host organizers of the Ontario 55+ Summer, Winter and Regional Games.
- 6 Ensure that correspondence from the OSGA Board and the Host Committee is communicated to the District participants.
- 7 Ensure that copies of all District Committee and/or Executive Committee meeting minutes, statistical records, and other correspondence as appropriate, are sent to the OSGA office on time.
- Be one of the District representatives to the OSGA\_Annual General Meeting and Conference. (AGM)
- If participating in Ontario 55+ Summer, Winter or Regional Games as a district competitor, ensure a competent coordinator replacement is in place to perform any functionary role and notify the OSGA offices and the Host Committee. Appointing a functionary Coordinator does not remove the District Coordinator from the responsibilities of his office.
- 10 Receive from Ontario 55+ Summer/Winter/Regional Host Committees, information for distribution to the appropriate district representatives.
- 11 Supervise the collection of :
  - a) Completed participants' and non-participants registration, medical waiver forms

- b) registration fees
- c) handicap, certification sheets/forms/cards for appropriate activities
- 12 Forward:
  - a) Properly completed participant and non-participant registration forms to the Ontario 55+ Summer/Winter/Regional Host on or before the published deadline (this shall include all required handicaps and averages in a manner set out by the Host Committee)
  - b) Registration fees (with cheque made payable to Ontario 55+ Summer/Winter/Regional Host.)
  - c) All pertinent medical information and waiver forms duly signed and witnessed.
- Supervise the arrangement of transportation to and from Ontario 55+ Summer/Winter/Regional. (If bus is used loading for departures from home community and Ontario 55+ Summer/Winter/Regional site).
- Be the only one authorized to make substitutions as permitted after closing deadline. (refer to Policy G-003 #7)
- Submit a report, including comments and suggestions, on district activities at Ontario 55+ Summer/Winter/Regional Games to the OSGA office within a month of the event.

As committees are fluid and change happens, there is a need to review the roles of each member. District Co-ordinators are the liaison between the district and the organization. Each district need to have a succession plan in place for the people coming on your board. You need to train a person who is taking over this position. It is imperative that the district message and the organization message be the same. OSGA is all about activity at the district level. It is hoped districts will send a representative to every Regional meeting and AGM. Usually this is the District Co-ordinator but other representatives are encouraged to attend. There is a Membership Agreement for each district outlining the criteria for being a District in Good Standing. There is a need to revisit this agreement. Also the Membership Cards have approached the 5<sup>th</sup> year and will be reviewed.

#### **Discussion:**

Arlene Welch (16) asked for clarification of "55+ first attitude"

- It means focus on the participant and their enjoyment of the activity

Petra Halk (21) asked who do we send minutes and materials to?

The OSGA office addressed to Geoff Johnson

Paulette Kupnicki (32) noted that they have committee meetings as well as board meetings. Do these minutes need to be sent as well?

- It is not necessary unless you wish to. Geoff J. reads all the minutes and can get a better idea of how your district is functioning. It is a way to communicate.

Jean Wilkinson (31) asked if the policies and agreement are on the website.

- Yes

Roger Huestis (7) spoke to the point about District Co-ordinators not participating at the Provincial level.

- They are encouraged not to participate as they need to be readily available in case of protests, emergencies and for their participants. However, they can train an alternate to act as District Coordinator for the games while they participate. This alternate should be familiar with the role before attending.
- Irene Churchill (5) spoke to this stating that the participants like to see the District Co-ordinator at their event and know that you are there to support them.

April Martin (11) asked if other districts have rotating executive members? If so, she would like their district name and number to communicate with.

# 12. 2015 55+ WINTER GAMES REGISTRATION – Corey Long

All of the information will be on the 55+ Winter Games website as well as the SAO website and the OSGA website soon. There are a few changes since the 55+ Summer Games session.

The following policy outlines the registration process including important steps that need to be completed to ensure your spot is secure in the Games. Spots for each division and event will be allocated to districts based on first come, first served basis. Registration will be open for a two week period as set by the Games Organizing Committee (GOC), Sport Alliance

Ontario (SAO) and Ontario Senior Games Association (OSGA).

# Registration Opens (Opens December 3, 2014 12:00pm)

Step1: Reserve Spot December 3 - 17, 2014

Online Participant registration form is completely filled out with no missing information

Step 2: District Summary Form (ONLY) must be received by December 17, 2014

Districts Summary form to be sent by email (registration2015@ontario55pluswintergames.com)

### Registration Closes (Closes December 17, 2014 12:00pm)

Step 3: GOC, SAO, OSGA review numbers, caps (December 18, 2014)

• Participant numbers will be reviewed to confirm all registrations. SAO, OSGA and the GOC have the right to alter caps based on participant numbers. Competitions may be altered according to Games policy

Step 4: Waitlist review (December 18, 2014)

Review registrations that are currently on waitlist to determine if they are able to participate.

Step 5: GOC Invoice for Districts (December 19, 2014)

• GOC will invoice the district based on number of registrations. OSGA will send the invoice on behalf of the GOC to each district.

Step 6: Send Completed Travel Subsidy to GOC (January 7, 2015)

Email subsidy form to registration2015@ontario55pluswintergames.com

Step 7: Payment to Games to be received by (January 9, 2015)

One Cheque for the invoiced amount (Payable to "The County of Haliburton") is mailed to GOC:

2015 Ontario 55+ Winter Games c/o

PO Box 399

Minden, Ontario, K0M2K0

### Step 8: Additional Documents

• Participant and Non-Participant Waivers and Medical Form must be brought to the Games Registration/Accreditation Centre. (registration pick up cannot occur until forms have submitted)

OSGA will verify all participants registered are current OSGA members. OSGA will confirm with the GOC that participants are eligible OSGA members for the games.

The Policies for Event Viability, Refunds, CAPS, Alcohol and Smoking will be on the SAO website

#### Discussion:

Don Hector (33A) asked if you have to have the total district registered at once?

- No you can register different events and participants at different times. However complete teams need to be registered together.

Roger Huestis(7) asked the cost and when will the forms be available.

- The same as the 55+ Summer Games (\$169.50). The forms will be released online soon.

He also asked about travel subsidy which many districts use to rent a bus. This summer it was late getting to the districts.

- It should be more prompt with these games. Half before you arrive and the final half at the games.

Paulette Kupnicki (32) stated that some competitions have not finished at the district level by the deadline.

- These dates were out and districts will need to make sure competitions are completed or risk not getting into an event.

# 13. **2015 55+ WINTER GAMES PRESENTATION – Myke Malone**

The 2015 55+ Winter Games Manager went over a few of the highlights for the upcoming games. The GOC is working to enhance every aspect of the games for the participants. The medals are outstanding and there are neat plans for the Opening

and Closing Ceremonies. The middle night will feature a "Taste of Haliburton" – an enhanced dinner experience and entertainment near your accommodations. They have partnered with a merchandise partner in Minden and feature long sleeve T shirts (\$28), Hoodies (\$45) in grey or white, scarves, pins and coffee mugs. There is a pre-order feature where team names, etc. can be added to the clothing for an additional cost. The forms in pdf format will be on the website. The cost to participant is \$169.50 or \$224(for the additional night stay included - \$55 pp based on double occupancy). They are encouraging people to stay since it is winter time.

Communication is the key and the District Co-ordinator is the liaison with the GOC. Complete your information as needed on the online registration.

They have tried to centralize as much as possible between Minden and Haliburton. In fact, 4 sports will have no bussing. Once again they are willing to utilize district buses. Contact the Games Office if interested in this.

#### Discussion:

Doug Anderson (30) noted last time his driver had logged too many hours and had to switch on the way home.

- The office will try to co-ordinate so this doesn't happen.

Robert Peladeau (8) asked if there will be district seating at the Opening and Closing

- Yes

Petra Halk (21) asked if the District names could be announced as the flag bearers enter?

- Yes

Lynne Pinciuc (32) asked when the forms will be online

- Within the next two weeks

# 14. **ACTIVITY CHOICES**

Angie Richard reviewed the choices for the time before the Bob Secord Banquet

15. Adjournment

	CONFERENCE PART OF AGM – DAY TWO
1.	Welcome
	Angie Richard welcomed everyone.
2.	Facebook
	Stan Fleet introduced the OSGA Facebook page and discussed its potential.
3.	Sharing Session
	Gail Prior did a workshop on sharing using materials and ideas that delegates had brought to the AGM from their district.
4.	Workshops
	Snooker Canada, Nordixx Pole Walking and Squash Ontario presented ideas to the district delegates on the value of having these events in their district games.
5.	Sponsors
	Away Care made a presentation with display and handouts at lunch
6.	Closing